

County Council

16 May 2017

Agenda

Declarations of Interest

The duty to declare.....

Under the Localism Act 2011 it is a criminal offence to

- (a) fail to register a disclosable pecuniary interest within 28 days of election or co-option (or re-election or re-appointment), or
- (b) provide false or misleading information on registration, or
- (c) participate in discussion or voting in a meeting on a matter in which the member or co-opted member has a disclosable pecuniary interest.

Whose Interests must be included?

The Act provides that the interests which must be notified are those of a member or co-opted member of the authority, **or**

- those of a spouse or civil partner of the member or co-opted member;
- those of a person with whom the member or co-opted member is living as husband/wife
- those of a person with whom the member or co-opted member is living as if they were civil partners.

(in each case where the member or co-opted member is aware that the other person has the interest).

What if I remember that I have a Disclosable Pecuniary Interest during the Meeting?.

The Code requires that, at a meeting, where a member or co-opted member has a disclosable interest (of which they are aware) in any matter being considered, they disclose that interest to the meeting. The Council will continue to include an appropriate item on agendas for all meetings, to facilitate this.

Although not explicitly required by the legislation or by the code, it is recommended that in the interests of transparency and for the benefit of all in attendance at the meeting (including members of the public) the nature as well as the existence of the interest is disclosed.

A member or co-opted member who has disclosed a pecuniary interest at a meeting must not participate (or participate further) in any discussion of the matter; and must not participate in any vote or further vote taken; and must withdraw from the room.

Members are asked to continue to pay regard to the following provisions in the code that *“You must serve only the public interest and must never improperly confer an advantage or disadvantage on any person including yourself”* or *“You must not place yourself in situations where your honesty and integrity may be questioned.....”*.

Please seek advice from the Monitoring Officer prior to the meeting should you have any doubt about your approach.

List of Disclosable Pecuniary Interests:

Employment (includes *“any employment, office, trade, profession or vocation carried on for profit or gain”*.), **Sponsorship, Contracts, Land, Licences, Corporate Tenancies, Securities.**

For a full list of Disclosable Pecuniary Interests and further Guidance on this matter please see the Guide to the New Code of Conduct and Register of Interests at Members’ conduct guidelines.

<http://intranet.oxfordshire.gov.uk/wps/wcm/connect/occ/Insite/Elected+members/> or contact Glenn Watson on **07776 997946** or glenn.watson@oxfordshire.gov.uk for a hard copy of the document.

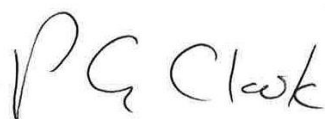
If you have any special requirements (such as a large print version of these papers or special access facilities) please contact the officer named on the front page, but please give as much notice as possible before the meeting.

To: Members of the County Council

Notice of a Meeting of the County Council

Tuesday, 16 May 2017 at 10.30 am

County Hall, Oxford OX1 1ND



P.G. Clark
Chief Executive

May 2017

Committee Officer: **Deborah Miller**
Tel: 07920 084239; E-Mail: deborah.miller@oxfordshire.gov.uk

In order to comply with the Data Protection Act 1998, notice is given that Items 3, 7 and 12 will be recorded. The purpose of recording proceedings is to provide an *aide-memoire* to assist the clerk of the meeting in the drafting of minutes.

Members are asked to sign the attendance book which will be available in the corridor outside the Council Chamber. A list of members present at the meeting will be compiled from this book.

A buffet luncheon will be provided

AGENDA

- 1. Election of Chairman for the 2017/18 Council Year**
- 2. Election of Vice-Chairman for the 2017/18 Council Year**
- 3. Minutes (Pages 1 - 44)**

To approve the minutes of the meeting held on 21 March 2017 (**CC1**) and to receive information arising from them.

4. **Apologies for Absence**

5. **Declarations of Interest - see guidance note**

Members are reminded that they must declare their interests orally at the meeting and specify (a) the nature of the interest and (b) which items on the agenda are the relevant items. This applies also to items where members have interests by virtue of their membership of a district council in Oxfordshire.

6. **Returning Officer's Report (Pages 45 - 54)**

To receive the Returning Officer's Report (**CC6**) on the election of Councillors on 4 May 2017.

7. **Officer Scheme of Delegation (Pages 55 - 74)**

Report by the Monitoring Officer (**CC7**).

At its Annual Meeting, Council is required to agree the officer scheme of delegation within the Council's Constitution.

The Scheme of Officer Delegation is contained in Part 7.2 of the Council's Constitution. The Scheme itself gives delegated authority to the Head of Paid Service, directors and other chief officers whose titles and/or areas of responsibility are set out in Part 2, Article 13 of the Constitution. Copies of the amended sections of the Constitution have been placed in the Members' Resource Room.

Since the Constitution was fully reviewed in 2014-15, the Council has undertaken a senior management review. The only changes are those arising from the previously agreed senior management review. The consequential changes to the Constitution were agreed by Audit and Governance Committee in January 2017 and by Full Council in March 2017. As such these relate to changes in post title and do not create additional or new delegations of powers.

Council is RECOMMENDED to note the proposed amendments to Article 13 and to Part 7.2 of the Constitution and to approve the Scheme of Officer Delegation (Part 7.3) as amended.

8. **Revised Committee Dates Following the Election (Pages 75 - 80)**

The Monitoring Officer reports as follows:

In light of the General Election, only meetings dealing with essential matters will meet during the purdah period. A revised list of Council dates is attached

In addition a request has been received from the District Councils to bring forward the budget meeting of full Council in February 2018 to facilitate their budget setting processes.

Council is RECOMMENDED to note the revised schedule of meetings and to agree to waive Rule 2.1 of the Council Procedure Rules to allow the February 2018 budget meeting of full Council to be held on 13 February.

9. Appointments

Members are asked to:

- (a) elect the Leader of the Council;
- (b) note the names, addresses and electoral divisions of the people appointed to the Cabinet by the Leader of the Council for the coming year and their respective portfolios;
- (c) note the Office of the Leader of the Opposition.

At the conclusion of the Council's proceedings all members are asked to remain in their seats in the Council chamber while committees meet for the purpose of electing Chairman and Deputy Chairman.

10. Review of Political Balance (Pages 81 - 84)

Report by the Director of Law & Governance (**CC10**)

The report reviews the political balance on Scrutiny and other committees and appoints members to them. (**ANNEXES TO FOLLOW**).

The Council is RECOMMENDED to:

- (a) ***confirm the political balance on committees shown in Annex 2 to the report;***
- (b) ***appoint to committees the councillors and co-opted members shown in Annex 3, subject to any changes reported at the meeting.***

11. Scrutiny Committees - Annual Report (Pages 85 - 108)

The report (**CC11**) is structured to reflect the activity of the Council's three scrutiny committees; Performance Scrutiny, Education Scrutiny and Health Overview & Scrutiny and the Cabinet Advisory Groups. The report highlights the work carried out by each Committee to scrutinise service activity and performance as well as Cabinet decisions taken over the past year.

Council is RECOMMENDED to receive the report.

Pre-Meeting Briefing

There will be a pre-meeting briefing at County Hall on **Monday 15 May at 10.15 am** for the Chairman, Vice-Chairman, Group Leaders and Deputy Group Leaders.